



STUDENT COURSE LOAD OVERRIDE FORM

Semester/Session

Year

Student Name

Student ID

Effective Date

Course(s):

<u>CRN</u>	<u>Prefix & Number</u>	<u>Section</u>	<u>Audit?</u> (Y/N)	<u>Instructor</u>

Authorization:

- ☐ Prerequisite Verification _____ (Division Dean or Designee)
- ☐ Co-requisite Verification _____ (Division Dean or Designee)
- ☐ Permission to take 19-21 hrs.
(>9 in summer, >6 in Intersession) _____ (Division Dean or Designee)
- ☐ Permission to take >21 hrs.
(Overload permits student to finish all requirements for program based on degree audit.) _____ (Division Dean or Designee)
- ☐ Permission for a time conflict _____ (Division Dean or Designee) and
_____ (Course Instructor)
- ☐ Full Section _____ (Division Dean or Designee)
- ☐ Permission of Instructor _____ (Course Instructor or Designee)
- ☐ Other _____ (Division Dean)

Documentation for Prerequisites or Co-requisites:

	Semester and Year	Verified By
SSB Transcript	_____	_____
Hard Copy of Transcript or ACT/Placement Test	_____	_____

To Students Lacking Documentation

I understand that I have been placed in this course on the stipulation that I produce valid documentation of having successfully passed the prerequisite and/or co-requisite requirements, and that my failure to present those documents to the instructor by the end of the add/drop period may result in my withdrawal from the class(es) without refund of tuition.

Signature of Student_____
Date